

Creating a sustainable environment through business automation



Company: Hanna, Brophy, MacLean, McAleer & Jensen, LLP
Region/Country: Oakland, California, U.S.
Industry: Legal

Challenges

- Find capture workflow automation software that integrates with proprietary HB Office.
- Coordinate document distribution between multiple offices and devices.
- Facilitate high-speed batch scanning from the central office.
- Develop workflow to convert documents into searchable PDFs and store in HB Office.
- Create document reports that can be easily tracked and stored.

Results

- NSI's Professional Services team developed customized solutions to meet Hanna-Brophy's specific needs.
- Documents are batch-scanned at the central office using AutoStore and a high-speed scanner.
- DTTR is configured to create reports and provide the status of scanned documents.
- Users now scan documents from all offices, convert those documents into searchable PDFs, and store them into HB Office.

Company Profile:

Hanna & Brophy specializes in workers' compensation defense and employment-related litigation. From eleven offices located throughout California, seasoned partners and experienced associates blend their expertise in the representation of clients. Each office enjoys a regional reputation among judges and opposing counsel as a solid, aggressive legal representative of employer and insurance carriers. Hanna & Brophy sets the pace in today's competitive environment. By staying on top of changes in workers' compensation, they take the lead in formulating strategies to deal with new laws and procedures. Each attorney is a litigator, motivated to win; moving matters quickly and steadily to conclusion while containing costs.

Business Challenges:

Two main challenges faced Hanna-Brophy: The first was to quickly capture and process the thousands of documents that are received from various sources, and then accurately route them to their proprietary record management system. The second challenge was to find automated document capture technology that would provide a uniform capture solution with seamless integration to the in-house solution.

Hanna & Brophy had created a document and record management system called HB Office. All of the documents relevant to a case are entered, stored, retrieved and archived using HB Office. So, it was imperative that Hanna & Brophy find a capture automation solution that could integrate with their existing software.



Solution:

NSi's Professional Services team rallied to create the solutions that allowed AutoStore software to integrate with Hanna & Brophy's HB Office, and to easily control the flow of documents throughout all of the Hanna-Brophy locations.

Using AutoStore's Form Reader and Document Transaction Tracking Report (DTTR) along with Xerox WorkCentre Pro multi-functional devices (MFDs), Fujitsu high-speed scanners, and Hanna-Brophy's own HB Office - NSi's Professional Services team was able to deploy a comfortable and cost-effective scanning, processing and routing solution to meet the particular document management needs of Hanna-Brophy.

Result:

As a result of the multi-server installation at the Oakland Hanna & Brophy office, users can now submit legal documents through multiple sources, convert to searchable PDFs, and deliver them to the HB Office database.

An average of 99% of the documents are now processed successfully with automated notification in place for rejected documents.

Hardware

- Multiple Windows 2000/2003 Servers with Fujitsu and Xerox

Software

- AutoStore with FormReader and DTTR



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